Please review and distribute this memo to the departments listed below

To: Department Directors

From: Sigma Consulting and Training, Inc.
Phone: (863) 232-2910
Fax: (888) 350-1506
e-mail: info@sigmatrainingservices.com

Pages: 3 (includes cover)

Date: October 1st, 2026

Please forward to:	Public Works	Highway Maintenance
	Parks and Recreation	Water/Wastewater Treatment
	Solid Waste/Sanitation	Environmental Services/Mosquito Control
	Stormwater/MS4	SPCC Coordinator

URGENT - PLEASE RESPOND IMMEDIATELY

Chemical Spill Response Training for State of Louisiana - City and Parish Government Employees

Please review the attached information for an upcoming training class to be held on December 1st (Monroe Area), December 2nd (Alexandria Area), December 3rd (Baton Rouge Area), and December 4th (Lafayette Area).

NEWS FLASH: EPA currently lists 60 facilities in Louisiana with violations, including a $3,7000 penalty at a county wastewater treatment facility in July. Are you ready for an inspection?

Training is now required by OSHA and EPA for all state and local government employees that are expected to respond to a chemical spill:

Public Works Employees - ***Fuel products, anti-freeze, parts cleaners, paints and solvents***
Parks and Recreation Employees - ***Pesticide products, fuel products, paints and solvents***
Highway Maintenance Employees - ***Paints and solvents, herbicides, and fuel products***
Water and Wastewater Treatment Employees - ***Chlorine (both gas and liquified), Propane***
Mosquito Control - ***Pesticide products, fuel products***
Solid Waste/Sanitation Employees - ***Discarded chemical containers, unknown products***

This is our 26th year of the class, and is only offered once per year. More than 100 city and parish agencies in Louisiana have sent their employees to this training.

This class meets OSHA, EPA, and DOT training standards. Also approved by the LA Dept. of Health and Hospitals for 8 hours of renewal training for Water and Wastewater Operator Licenses.

Payment is not required prior to attending, but you must register in advance.

Note: If you have at least 25 persons attending, we can hold the training at your own facility for a substantial discount. Call for details at (863) 232-2910.

The registration fee for the course is $160 per employee, four or more employees are $135 each. Fee includes all textbooks and other course materials. Payment may be made by government purchase order, check, or credit card.

Register on-line by going to sigmatrainingservices.com or click on the link: sigmatrainingservices.com

If you have any questions call Sigma Consulting and Training, Inc. at (863) 232-2910 or e-mail: info@sigmatrainingservices.com

Louisiana - City and Parish Employees
Chemical Spill Response Training

It's not a matter of *if* a chemical spill is going to occur, it's just a matter of *when*! Chemical handling is a requirement for many jobs in government service. From the variety of paints, solvents, and pesticides, to the fuel products we use everyday. Think about the products we transport on public highways. Even the gasoline or diesel fuel in your vehicle may become spilled in a traffic accident. *Part of being a good manager is making sure things go right on the job, and being prepared in case they don't.*

Approved by the Louisiana Dept. of Health and Hospitals for 8 hours of renewal training for Water and Wastewater Operator Licenses.

Also satisfies annual refresher requirement for other Hazmat Training.

Do you know the rules?

Last year alone, there were over 33,000 spills large enough to require reporting to the federal government. Failure to make the necessary notifications can result in substantial fines. *Fuel products require reporting in some situations if only one drop is spilled*. Do you know what they are?

Learn the source of the Camp Lejeune water contamination. Could the same happen at your facility?

In 2025, two wastewater plant employees were arrested and are facing up to 17 years in prison. Do you know the rules that apply to you?

EPA issued a $66,000 fine for simply not reporting a chlorine leak. Do you know when you have to notify authorities?

OSHA and EPA strictly regulates who can respond to chemical releases. Without spill response training, your employees will not be allowed to assist you in cleaning up a chemical spill.

The majority of all spills are less than 25 gallons, yet may cost $10,000 or more to clean up when using an environmental contractor. Most cities and counties have all the necessary equipment, but employees ***must*** have the proper training.

Trained employees can respond in a matter of minutes, instead of hours that most environmental contractors require to get to your site.

Sigma Consulting and Training, Inc., is offering chemical spill response training in your area to prepare your employees to respond to an emergency. The training satisfies the OSHA requirements for emergency responders, and includes eight hours of training covering: Spill response procedures, decontamination, personal protective equipment, respiratory protection, chemical storage and handling, and more.

Registration fee for the course is $160 per employee, four or more employees are $135 each. This includes textbooks and handout materials. Laminated wallet card and certificate of training will be provided after the course.

The course instructor is a nationally recognized speaker and has trained employees from more than 300 companies, along with federal, state, and local agencies. These include the U.S. Army and Navy, Kennedy Space Center, and U.S. Dept. of Justice. The instructor also meets "Master Trainer" qualifications with the U.S. Dept. of Homeland Security.

Monroe Area
December 1st, 2026
Home2 Suites
500 Mane St.
West Monroe

Alexandria Area
December 2nd, 2026
Cypress Landing Hotel
2720 W. MacArthur
Dr. Alexandria

Baton Rouge Area
December 3rd, 2026
Embassy Suites
4914 Constitution Ave
Baton Rouge

Lafayette Area
December 4th, 2026
Hampton Inn
1910 S. College Road
Lafayette

Register on-line by going to sigmatrainingservices.com or click on the link: sigmatrainingservices.com

To register by fax: Complete and return fax the attached registration form to (888) 350-1506. A confirmation will be sent to you upon receipt of your registration.

SIGMA CONSULTING AND TRAINING, INC.

Fax: (888) 350-1506
Phone: (863) 232-2910
e-mail: info@sigmatrainingservices.com
Register on-line at sigmatrainingservices.com

Fax Registration Form

Course Title: Chemical Spill Response Training

Locations:

Monroe Area	**Alexandria Area**	**Baton Rouge Area**	**Lafayette Area**
Home2 Suites	Cypress Landing Hotel	Embassy Suites	Hampton Inn
500 Mane Street	2720 W. MacArthur Dr.	4914 Constitution Ave.	1910 S. College Road
W. Monroe, LA 71292	Alexandria, LA 71306	Baton Rouge, LA 70807	Lafayette, LA 70508
Directions:			
(318) 322-8000	(318) 445-5530	(225) 924-6566	(337) 266-5858

Course Date (Please select one below):

( ) Monroe Area	( )Alexandria Area	( ) Baton Rouge	( ) Lafayette Area
Dec 1st, 2026	Dec 2nd, 2026	Dec 3rd, 2026	Dec 4th, 2026

Fee: $160 per person, 4 or more $135 each. **Class Time:** 8:00 a.m to 5:00 p.m.

Indicate number attending: _____ (Please provide names if known in advance).

Agency & Dept:_____

Names of Attendees:_____

Business Mailing Address:_____

City:_____ State: ____ Zip Code:_____

Telephone:_____Fax:_____e-mail:_____

Please indicate payment method: ____Check ____Purchase Order ___Credit Card

Payment does not have to be received prior to attending the class.

Name (as it appears on the card) _____ Circle one: Visa MC AMEX

Credit Card Number: ___ ___ ___ ___ ___ ___ ___ ___ ___ ___ ___ ___ ___ ___ ___ ___ Exp. Date: ___ / ___

Credit Card Billing Address:_____

City:_____ State:_____ Zip Code:_____
(must match the billing address and zip code on your credit card statement)

Security Code*:_____Amount:$_____Signature:_____
Security Code found on front of AX (4 digits over last 4 numbers) and back of MC/VISA (last three digits by signature)

Government purchase orders accepted. Please make checks payable to:
Sigma Consulting and Training, Inc.
P.O. Box 190, Eagle Lake, FL 33839
Sigma Consulting and Training, Inc - Federal Identification Number: 30-0009429
(Please forward a copy of your purchase order when completed)

Cancellations received at least three days prior to the class will receive a 100% refund. No refunds less than three days prior to class. Class size is limited.....You must register in advance to secure your seat in the class!