

**Please review and distribute this memo to the departments listed below**

**To: Department Directors**

From: Sigma Consulting and Training, Inc.

Phone: (863) 232-2910

Pages: 3 (includes cover)

Fax: (888) 350-1506

Date: June 22nd, 2026

e-mail: [info@sigmatrainingservices.com](mailto:info@sigmatrainingservices.com)

Please forward to:	Public Works	Highway Maintenance
	Parks and Recreation	Water/Wastewater Treatment
	Solid Waste/Sanitation	Environmental Services/Mosquito Control
	SPCC Coordinator	Stormwater Compliance/MS4

## **URGENT - PLEASE RESPOND IMMEDIATELY**

### **Chemical Spill Response Training for Commonwealth of Virginia - City and County Government Employees**

Please review the attached information for an upcoming training class to be held on August 3rd (Roanoke Area), August 4th (Waynesboro Area), August 5th (Culpeper Area), and August 7th (Richmond Area).

**NEWS FLASH:** In Virginia alone, EPA reported inspections over 1,000 city and county facilities in the last three years. Including a \$14,000 fine at a county facility in June 2026! Are you ready for an inspection?

**Training is now required by OSHA and EPA for all state and local government employees that are expected to respond to a chemical spill.** This class is especially important for employees at the following locations due to the chemicals they routinely handle:

**Public Works Employees - *Fuel products, anti-freeze, parts cleaners, paints and solvents***

**Parks and Recreation Employees - *Pesticide products, fuel products, paints and solvents***

**Highway Maintenance Employees - *Paints and solvents, herbicides, and fuel products***

**Water and Wastewater Treatment Employees - *Chlorine (both gas and liquified), Propane***

**Mosquito Control - *Pesticide products, fuel products***

**Solid Waste/Sanitation Employees - *Discarded chemical containers, unknown products***

**This class is only offered once per year. More than 100 City and County agencies in Virginia have sent their employees to this class in the past.**

**This class meets OSHA, EPA, and DOT training standards. This class is also eligible for Continuing Education hours for many licenses, including water and wastewater license holders.**

**Payment is not required prior to attending, but you must register in advance.**

**Note: If you have at least 25 persons attending, we can hold the training at your own facility for a substantial discount. Call for details at (863) 232-2910.**

The registration fee for the course is \$160 per employee, four or more employees are \$135 each. Fee includes all textbooks and other course materials. Payment may be made by government purchase order, check, or credit card.

**Register on-line by going to [sigmatrainingservices.com](http://sigmatrainingservices.com) or click on the link: [sigmatrainingservices.com](http://sigmatrainingservices.com)**

***If you have any questions call Sigma Consulting and Training, Inc. at (863) 232-2910 or e-mail: [info@sigmatrainingservices.com](mailto:info@sigmatrainingservices.com)***

# Virginia - City and County Employees Chemical Spill Response Training

**It's not a matter of *if* a chemical spill is going to occur, it's just a matter of *when!*** Chemical handling is a requirement for many jobs in government service. From the variety of paints, solvents, and pesticides, to the fuel products we use everyday. Think about the products we transport on public highways. Even the gasoline or diesel fuel in your vehicle may become spilled in a traffic accident. *Part of being a good manager is making sure things go right on the job, and being prepared in case they don't.*

This class is also eligible for Continuing Education hours for many licenses, including water and wastewater license holders.

Also satisfies annual refresher requirement for other Hazmat training.

## Do you know the rules?

Last year alone, there were over 25,000 spills large enough to require reporting to the federal government. Failure to make the necessary notifications can result in substantial fines. Fuel products require reporting in some situations if only one drop is spilled. Do you know what they are?

Learn the source of the Camp Lejeune water contamination. Could the same happen at your facility?

In 2025, two wastewater plant employees were arrested and are facing up to 17 years in prison. Do you know the rules that apply to you?

EPA issued a \$66,000 fine for simply not reporting a chlorine leak. Do you know when you have to notify authorities?

OSHA and EPA strictly regulates who can respond to chemical releases. Without spill response training, your employees will not be allowed to assist you in cleaning up a chemical spill.

The majority of all spills are less than 25 gallons, yet may cost \$10,000 or more to clean up when using an environmental contractor. Most cities and counties have all the necessary equipment, but employees **must** have the proper training.

Trained employees can respond in a matter of minutes, instead of hours that most environmental contractors require to get to your site.

Sigma Consulting and Training, Inc., is offering chemical spill response training in your area to prepare your employees to respond to an emergency. The training satisfies the OSHA requirements for emergency responders, and includes eight hours of training covering: Spill response procedures, decontamination, personal protective equipment, respiratory protection, chemical storage and handling, and more.

Registration fee for the course is \$160 per employee, four or more employees are \$135 each. This includes textbooks, DOT emergency response handbook, and handout materials. Laminated wallet card and certificate of training will be provided after the course.

*The course instructor is a nationally recognized speaker and has trained employees from more than 300 companies, along with federal, state, and local agencies. These include the U.S. Army and Navy, Kennedy Space Center, and U.S. Dept. of Justice. The instructor also meets "Master Trainer" qualifications with the U.S. Dept. of Homeland Security.*

## Roanoke Area    Waynesboro Area    Culpeper Area    Richmond Area

August 3, 2026  
Holiday Inn  
3315 Ordway Drive  
Roanoke

August 4, 2026  
Best Western Plus  
109 Apple Tree Lane  
Waynesboro

August 5, 2026  
Baymount by Wyndham  
791 Madison Road  
Culpeper

August 7, 2026  
Comfort Suites  
10601 Telegraph Road  
Glen Allen

Register on-line by going to [sigmatrainingservices.com](http://sigmatrainingservices.com) or click on the link: [sigmatrainingservices.com](http://sigmatrainingservices.com)

To register: Complete and return fax the attached registration form to (888) 350-1506.

A confirmation will be sent to you upon receipt of your registration.



**SIGMA CONSULTING  
AND TRAINING, INC.**

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Phone: (863) 232-2910

e-mail: [info@sigmatrainingservices.com](mailto:info@sigmatrainingservices.com)

Register on-line at: [sigmatrainingservices.com](http://sigmatrainingservices.com)

## Fax Registration Form

**Course Title:** Chemical Spill Response Training

**Location:**

<b>Roanoke Area</b> Holiday Inn 3315 Ordway Drive Roanoke VA 24017	<b>Waynesboro Area</b> Best Western Plus 109 Apple Tree Lane Waynesboro, VA 22980	<b>Culpeper Area</b> Baymont by Wyndham 791 Madison Road Culpeper VA 22701	<b>Richmond Area</b> Comfort Suites 10601 Telegraph Road Glen Allen, VA 2305
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**Directions/Hotel**

**Reservations:** (540) 362-4500 (540) 942-1100 (540) 825-1253 (804) 262-2000

**Date of Course:** ( ) Roanoke Area August 3, 2026 ( ) Waynesboro Area August 4, 2026 ( ) Culpeper Area August 5, 2026 ( ) Richmond Area August 7, 2026  
(Please select)

**Fee:** \$160 per person, 4 or more \$135 each. **Class Time:** 8:00 a.m to 5:00 p.m.

Indicate number attending: \_\_\_\_\_ (Please provide names if known in advance).

Agency & Dept: \_\_\_\_\_

Names of Attendees: \_\_\_\_\_

Business Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_ e-mail: \_\_\_\_\_

Please indicate payment method: \_\_\_\_\_ Check \_\_\_\_\_ Purchase Order \_\_\_\_\_ Credit Card

*Payment does not have to be received prior to attending the class.*

Name (as it appears on the card) \_\_\_\_\_ Circle one: Visa MC AMEX

Credit Card Number: \_\_\_\_\_ Exp. Date: \_\_\_\_ / \_\_\_\_

Credit Card Billing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

(must match the billing address and zip code on your credit card statement)

Security Code\*: \_\_\_\_\_ Amount:\$ \_\_\_\_\_ Signature: \_\_\_\_\_

\*Security Code found on front of AX (4 digits over last 4 numbers) and back of MC/VISA (last three digits by signature)

**Government purchase orders accepted. Please make checks payable and mail to:**

Sigma Consulting and Training, Inc.  
P.O. Box 190, Eagle Lake, FL 33839

Sigma Consulting and Training, Inc - Federal Identification Number: 30-0009429

**(Please forward a copy of your purchase order when completed)**

Cancellations received at least three days prior to the class will receive a 100% refund. No refunds less than three days prior to class. Class size is limited.....You must register in advance to secure your seat in the class!