

**Please review and distribute this memo to the departments listed below**

**To: Department Directors**

From: Sigma Consulting and Training, Inc.

Phone: (863) 232-2910

Pages: 3 (includes cover)

Fax: (863) 326-6780

e-mail: [info@sigmatrainingservices.com](mailto:info@sigmatrainingservices.com)

Date: November 2nd, 2021

Please forward to:	Public Works	Highway Maintenance
	Parks and Recreation	Water/Wastewater Treatment
	Solid Waste/Sanitation	Environmental Services/Mosquito Control
	Stormwater/MS4	SPCC Coordinator

**Your safety is our top priority. All appropriate State and CDC recommendations in effect at the time of the meeting will be enforced.**

## **URGENT - PLEASE RESPOND IMMEDIATELY**

### **Chemical Spill Response Training for**

### **State of Louisiana - City and Parish Government Employees**

Please review the attached information for an upcoming training class to be held on November 30<sup>th</sup> (Monroe Area), December 1<sup>st</sup> (Alexandria Area), December 2<sup>nd</sup> (Baton Rouge Area), and December 3<sup>rd</sup> (Lafayette Area).

**NEWS FLASH: EPA currently lists 566 facilities in Louisiana with violations, including a \$12,000 penalty in September 2021 at a city wastewater treatment facility. Are you ready for an inspection?**

**Training is now required by OSHA and EPA for all state and local government employees that are expected to respond to a chemical spill:**

**Public Works Employees - *Fuel products, anti-freeze, parts cleaners, paints and solvents***

**Parks and Recreation Employees - *Pesticide products, fuel products, paints and solvents***

**Highway Maintenance Employees - *Paints and solvents, herbicides, and fuel products***

**Water and Wastewater Treatment Employees - *Chlorine (both gas and liquified), Propane***

**Mosquito Control - *Pesticide products, fuel products***

**Solid Waste/Sanitation Employees - *Discarded chemical containers, unknown products***

**This is our 22<sup>nd</sup> year of the class, and is only offered once per year. More than 100 city and parish agencies in Louisiana have sent their employees to this training.**

**This class meets OSHA, EPA, and DOT training standards. Also approved by the LA Dept. of Health and Hospitals for 8 hours of renewal training for Water and Wastewater Operator Licenses.**

**Payment is not required prior to attending, but you must register in advance.**

**Note: If you have at least 20 persons attending, we can hold the training at your own facility for a substantial discount. Call for details at (863) 232-2910.**

The registration fee for the course is \$150 per employee, four or more employees are \$125 each. Fee includes all textbooks and other course materials. Payment may be made by government purchase order, check, or credit card.

**Register on-line by going to [sigmatrainingservices.com](http://sigmatrainingservices.com) or click on the link: [sigmatrainingservices.com](http://sigmatrainingservices.com)**

***If you have any questions call Sigma Consulting and Training, Inc. at (863) 232-2910 or e-mail: [info@sigmatrainingservices.com](mailto:info@sigmatrainingservices.com)***

# Louisiana - City and Parish Employees Chemical Spill Response Training

Your safety is our top priority. All appropriate State and CDC recommendations in effect at the time of the meeting will be enforced.

It's not a matter of *if* a chemical spill is going to occur, it's just a matter of *when*! Chemical handling is a requirement for many jobs in government service. From the variety of paints, solvents, and pesticides, to the fuel products we use everyday. Think about the products we transport on public highways. Even the gasoline or diesel fuel in your vehicle may become spilled in a traffic accident. *Part of being a good manager is making sure things go right on the job, and being prepared in case they don't.*

Approved by the Louisiana Dept. of Health and Hospitals for 8 hours of renewal training for Water and Wastewater Operator Licenses.

Also satisfies annual refresher requirement for other Hazmat Training.

## Do you know the rules?

Last year alone, there were over 33,000 spills large enough to require reporting to the federal government. Failure to make the necessary notifications can result in substantial fines. Fuel products require reporting in some situations if only one drop is spilled. Do you know what they are?

**A school employee was awarded \$289 million for exposure to chemicals on the job. Do you know what protective gear is required?**

**A person was criminally charged by EPA for using their cell phone when pumping used oil. Do you know the rules that apply to you?**

**EPA issued a \$66,000 fine for simply not reporting a chlorine leak. Do you know when you have to notify authorities?**

OSHA and EPA strictly regulates who can respond to chemical releases. Without spill response training, your employees will not be allowed to assist you in cleaning up a chemical spill.

The majority of all spills are less than 50 gallons, yet may cost \$10,000 or more to clean up when using an environmental contractor. Most cities and counties have all the necessary equipment, but employees **must** have the proper training.

Trained employees can respond in a matter of minutes, instead of hours that most environmental contractors require to get to your site.

Sigma Consulting and Training, Inc., is offering chemical spill response training in your area to prepare your employees to respond to an emergency. The training satisfies the OSHA requirements for emergency responders, and includes eight hours of training covering: Spill response procedures, decontamination, personal protective equipment, respiratory protection, chemical storage and handling, and more.

Registration fee for the course is \$150 per employee, four or more employees are \$125 each. This includes textbooks and handout materials. Laminated wallet card and certificate of training will be provided after the course.

*The course instructor is a nationally recognized speaker and has trained employees from more than 300 companies, along with federal, state, and local agencies. These include the U.S. Army and Navy, Kennedy Space Center, and U.S. Dept. of Justice. The instructor also meets "Master Trainer" qualifications with the U.S. Dept. of Homeland Security.*

**Monroe Area**  
November 30<sup>th</sup>, 2021  
Hampton Inn  
601 Mane St.  
West Monroe

**Alexandria Area**  
December 1<sup>st</sup>, 2021  
Best Western Inn  
2720 W. MacArthur Dr.  
Alexandria

**Baton Rouge Area**  
December 2<sup>nd</sup>, 2021  
Embassy Suites  
4914 Constitution Ave  
Baton Rouge

**Lafayette Area**  
December 3<sup>rd</sup>, 2021  
Hampton Inn  
1910 S. College Road  
Lafayette

Register on-line by going to [sigmatrainingservices.com](http://sigmatrainingservices.com) or click on the link: [sigmatrainingservices.com](http://sigmatrainingservices.com)

To register by fax: Complete and return fax the attached registration form to (863) 326-6780.

A confirmation will be sent to you upon receipt of your registration.



**SIGMA CONSULTING  
AND TRAINING, INC.**

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Phone: (863) 232-2910

e-mail: [info@sigmatrainingservices.com](mailto:info@sigmatrainingservices.com)  
Register on-line at [sigmatrainingservices.com](http://sigmatrainingservices.com)

**Your safety is our top priority. All appropriate State and CDC recommendations in effect at the time of the meeting will be enforced.**

**Fax Registration Form**

**Course Title:** Chemical Spill Response Training

<b>Locations:</b>	<b>Monroe Area</b> Hampton Inn 601 Mane Street W. Monroe, LA 71292	<b>Alexandria Area</b> Best Western Inn 2720 W. MacArthur Dr. Alexandria, LA 71306	<b>Baton Rouge Area</b> Embassy Suites 4914 Constitution Ave. Baton Rouge, LA 70808	<b>Lafayette Area</b> Hampton Inn 1910 S. College Road Lafayette, LA 70508
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<b>Directions:</b>	(318) 938-2880	(318) 445-5530	(225) 924-6566	(337) 266-5858
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**Course Date (Please select one below):**

( ) Monroe Area Nov 30 <sup>th</sup> , 2021	( ) Alexandria Area Dec 1 <sup>st</sup> , 2021	( ) Baton Rouge Dec 2 <sup>nd</sup> , 2021	( ) Lafayette Area Dec 3 <sup>rd</sup> , 2021
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**Fee:** \$150 per person, 4 or more \$125 each. **Class Time:** 8:00 a.m to 5:00 p.m.

Indicate number attending: \_\_\_\_\_ (Please provide names if known in advance).

Agency & Dept: \_\_\_\_\_

Names of Attendees: \_\_\_\_\_

Business Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_ e-mail: \_\_\_\_\_

Please indicate payment method: \_\_\_\_\_ Check \_\_\_\_\_ Purchase Order \_\_\_\_\_ Credit Card

*Payment does not have to be received prior to attending the class.*

Name (as it appears on the card) \_\_\_\_\_ Circle one: Visa MC AMEX

Credit Card Number: \_\_\_\_\_ Exp. Date: \_\_\_ / \_\_\_

Credit Card Billing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

(must match the billing address and zip code on your credit card statement)

Security Code\*: \_\_\_\_\_ Amount:\$ \_\_\_\_\_ Signature: \_\_\_\_\_

*\*Security Code found on front of AX (4 digits over last 4 numbers) and back of MC/VISA (last three digits by signature)*

**Government purchase orders accepted. Please make checks payable to:**

*Sigma Consulting and Training, Inc.  
P.O. Box 190, Eagle Lake, FL 33839*

Sigma Consulting and Training, Inc - Federal Identification Number: 30-0009429

**(Please forward a copy of your purchase order when completed)**

Cancellations received at least three days prior to the class will receive a 100% refund. No refunds less than three days prior to class. Class size is limited.....You must register in advance to secure your seat in the class!