

Please review and distribute this memo to the departments listed below

To: Department Directors

From: Sigma Consulting and Training, Inc.

Phone: (863) 232-2910

Fax: (863) 326-6780

Pages: 3 (includes cover)

e-mail: info@sigmatrainingservices.com

Date: September 15th, 2021

Please forward to:

Public Works	Highway Maintenance
Parks and Recreation	Water/Wastewater Treatment
Solid Waste/Sanitation	Environmental Services/Mosquito Control
Stormwater Compliance/MS4	SPCC Coordinator

Your safety is our top priority. All appropriate State and CDC recommendations in effect at the time of the meeting will be enforced.

URGENT - PLEASE RESPOND IMMEDIATELY

Chemical Spill Response Training for State of Arkansas - City and County Government Employees

Please review the attached information for an upcoming training class to be held on October 13th (West Memphis Area), October 14th (Little Rock Area), and for those in South Arkansas, November 30th (West Monroe, LA).

NEWS FLASH: EPA reported multiple fines at city facilities in Arkansas during the last three months. Are you ready for an inspection? Also, new requirements from OSHA regarding COVID-19.

Training is now required by OSHA and EPA for all state and local government employees that are expected to respond to a chemical spill. This class

is especially important for the following employees:

Public Works Employees - *Fuel products, anti-freeze, parts cleaners, paints and solvents*

Parks and Recreation Employees - *Pesticide products, fuel products, paints and solvents*

Highway Maintenance Employees - *Paints and solvents, herbicides, and fuel products*

Water and Wastewater Treatment Employees - *Chlorine (both gas and liquified), Propane*

Mosquito Control - *Pesticide products, fuel products*

Solid Waste/Sanitation Employees - *Discarded chemical containers, unknown products*

The registration fee for the course is \$150 per employee, four or more employees are \$125 each. Fee includes all textbooks and other course materials. Payment may be made by government purchase order, check, or credit card.

If you have any questions call Sigma Consulting and Training, Inc. at (863) 232-2910 or e-mail: info@sigmatrainingservices.com

This class is only offered once per year. More than 100 City and County agencies in Arkansas have sent their employees to this class in the past.

This class meets OSHA, EPA, and DOT training standards. Approved by the Arkansas Dept. of Health for 8 hours of renewal training for Water Operator Licenses, and by the Arkansas Dept. of Env. Quality for persons with Wastewater Operator Licenses. (The West Monroe class does receive Arkansas credit hours)

Payment is not required prior to attending, but you must register in advance.

Note: If you have at least 20 persons attending, we can hold the training at your own facility for a substantial discount. Call for details at (863) 232-2910.

Arkansas - City and County Employees Chemical Spill Response Training

Your safety is our top priority. All appropriate State and CDC recommendations in effect at the time of the meeting will be enforced.

It's not a matter of *if* a chemical spill is going to occur, it's just a matter of *when*! Chemical handling is a requirement for many jobs in government service. From the variety of paints, solvents, and pesticides, to the fuel products we use everyday. Think about the products we transport on public highways. Even the gasoline or diesel fuel in your vehicle may become spilled in a traffic accident.

Part of being a good manager is making sure things go right on the job, and being prepared in case they don't.

Trained employees can respond in a matter of minutes, instead of hours that most environmental contractors require to get to your site.

Sigma Consulting and Training, Inc., is offering chemical spill response training in your area to prepare your employees to respond to an emergency. The training satisfies the OSHA requirements for emergency responders, and includes eight hours of training covering: Spill response procedures, decontamination, personal protective equipment, respiratory protection, chemical storage and handling, and more.

Registration fee for the course is \$150 per employee, four or more employees are \$125 each. This includes textbooks and handout materials. Laminated wallet card and certificate of training will be provided after the course.

The course instructor is a nationally recognized speaker and has trained employees from more than 300 companies, along with federal, state, and local agencies. These include the U.S. Army and Navy, Kennedy Space Center, and U.S. Dept. of Justice. The instructor also meets "Master Trainer" qualifications with the U.S. Dept. of Homeland Security.

Approved by both the Arkansas Dept. of Health and Arkansas Dept. of Environmental Quality for 8 hours of Renewal Training hours for Water and Wastewater license holders. Also satisfies annual refresher requirement for other Hazmat Training.

Do you know the rules?

Last year alone, there were over 33,000 spills large enough to require reporting to the federal government. Failure to make the necessary notifications can result in substantial fines. Fuel products require reporting in some situations if only one drop is spilled. Do you know what they are?

Spill Containment, Control and Counter-measures (SPCC) are required by EPA for many facilities with fuel tanks. Are you in compliance?

EPA issued a \$66,000 fine for simply not reporting a minor chlorine release. Do you know when to notify authorities?

A school was fined \$20,000 for a spill while transferring fuel between containers.

OSHA and EPA strictly regulates who can respond to chemical releases. Without spill response training, your employees will not be allowed to assist you in cleaning up a chemical spill.

The majority of all spills are less than 50 gallons, yet may cost \$10,000 or more to clean up when using an environmental contractor. Most cities and counties have all the necessary equipment, but employees must have the proper training.

W. Memphis Area

October 13th, 2021
LaQuinta Inn
1550 North 6th Street
West Memphis

Little Rock Area

October 14th, 2021
Hampton Inn
307 Office Park Drive
Bryant

South Arkansas Area

November 30th, 2021
Hampton Inn
601 Mane Street
West Monroe, LA

Register on-line by going to sigmatrainingservices.com or click on the link : sigmatrainingservices.com

To register by fax: Complete and return fax the attached registration form to (863) 326-6780. A confirmation will be sent to you upon receipt of your registration.



**SIGMA CONSULTING
AND TRAINING, INC.**

Fax: (863) 326-6780

Phone: (863) 232-2910

e-mail: info@sigmatrainingservices.com

Register on-line at: sigmatrainingservices.com

Fax Registration Form

Course Title: Chemical Spill Response Training

Location:	W. Memphis Area	Little Rock Area	South Arkansas Area
	LaQuinta Inn 1550 North 6th Street W. Memphis, AR 72301	Hampton Inn 307 Office Park Drive Bryant, AR 72022	Hampton Inn 601 Mane Street West Monroe, LA 71292

Directions/Hotel Reservations:	(870) 551-4453	(501) 847-3200	(318) 938-2800
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Date of Course: (Please select)	(<input type="checkbox"/>) W. Memphis Area October 13 th , 2021	(<input type="checkbox"/>) Little Rock Area October 14 th , 2021	(<input type="checkbox"/>) South Arkansas Area November 30 th , 2021
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Fee: \$150 per person, 4 or more \$125 each. **Class Time:** 8:00 a.m to 5:00 p.m.

Indicate number attending: _____ (Please provide names if known in advance).

Agency & Dept: _____

Names of Attendees: _____

Business Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Telephone: _____ Fax: _____ e-mail: _____

Please indicate payment method: Check Purchase Order Credit Card

Payment does not have to be received prior to attending the class.

Name (as it appears on the card) _____ Circle one: Visa MC AMEX

Credit Card Number: _____ Exp. Date: ____ / ____

Credit Card Billing Address: _____

City: _____ State: _____ Zip Code: _____

(must match the billing address and zip code on your credit card statement)

Security Code*: _____ Amount: \$ _____ Signature: _____

**Security Code found on front of AX (4 digits over last 4 numbers) and back of MC/VISA (last three digits by signature)*

Government purchase orders accepted. Please make checks payable to:

Sigma Consulting and Training, Inc.

P.O. Box 190, Eagle Lake, FL 33839

Sigma Consulting and Training, Inc - Federal Identification Number: 30-0009429

(Please forward a copy of your purchase order when completed)

Cancellations received at least three days prior to the class will receive a 100% refund. No refunds less than three days prior to class. Class size is limited.....You must register in advance to secure your seat in the class!