

Please review and distribute this memo to the departments listed below

To: Department Directors

From: Sigma Consulting and Training, Inc.

Phone: (863) 232-2910

Pages: 3 (includes cover)

Fax: (863) 326-6780

e-mail: info@sigmatrainingservices.com

Date: July 12th, 2021

Please forward to:	Public Works	Highway Maintenance
	Parks and Recreation	Water/Wastewater Treatment
	Solid Waste/Sanitation	Environmental Services/Mosquito Control
	SPCC Coordinator	Stormwater Compliance/MS4

URGENT - PLEASE RESPOND IMMEDIATELY

Chemical Spill Response Training for Commonwealth of Virginia - City and County Government Employees

Please review the attached information for an upcoming training class to be held on August 3rd (Roanoke Area), August 4th (Culpeper Area), and August 5th (Richmond Area).

NEWS FLASH: In Virginia alone, EPA reported inspections at 825 city and county facilities in the last three years. Including a \$73,000 fine at a city facility! Are you ready for an inspection?

Training is now required by OSHA and EPA for all state and local government employees that are expected to respond to a chemical spill. This class is especially important for employees at the following locations due to the chemicals they routinely handle:

Public Works Employees - *Fuel products, anti-freeze, parts cleaners, paints and solvents*

Parks and Recreation Employees - *Pesticide products, fuel products, paints and solvents*

Highway Maintenance Employees - *Paints and solvents, herbicides, and fuel products*

Water and Wastewater Treatment Employees - *Chlorine (both gas and liquified), Propane*

Mosquito Control - *Pesticide products, fuel products*

Solid Waste/Sanitation Employees - *Discarded chemical containers, unknown products*

This class is only offered once per year. More than 100 City and County agencies in Virginia have sent their employees to this class in the past.

This class meets OSHA, EPA, and DOT training standards. This class is also eligible for Continuing Education hours for many licenses, including water and wastewater license holders.

Payment is not required prior to attending, but you must register in advance.

Note: If you have at least 20 persons attending, we can hold the training at your own facility for a substantial discount. Call for details at (863) 232-2910.

The registration fee for the course is \$150 per employee, four or more employees are \$125 each. Fee includes all textbooks and other course materials. Payment may be made by government purchase order, check, or credit card.

If you have any questions call Sigma Consulting and Training, Inc. at (863) 232-2910 or e-mail: info@sigmatrainingservices.com

Virginia - City and County Employees Chemical Spill Response Training

It's not a matter of *if* a chemical spill is going to occur, it's just a matter of *when!* Chemical handling is a requirement for many jobs in government service. From the variety of paints, solvents, and pesticides, to the fuel products we use everyday. Think about the products we transport on public highways. Even the gasoline or diesel fuel in your vehicle may become spilled in a traffic accident. *Part of being a good manager is making sure things go right on the job, and being prepared in case they don't.*

This class is also eligible for Continuing Education hours for many licenses, including water and wastewater license holders.

Also satisfies annual refresher requirement for other Hazmat training.

Do you know the rules?

Last year alone, there were over 33,000 spills large enough to require reporting to the federal government. Failure to make the necessary notifications can result in substantial fines. *Fuel products require reporting in some situations if only one drop is spilled.* Do you know what they are?

Spill Containment, Control and Countermeasures (SPCC) are required by EPA for many facilities with fuel tanks. Are you in compliance?

EPA issued a \$66,000 fine for simply not reporting a chlorine release. Do you know when to notify authorities?

A school was fined \$20,000 for a spill while transferring fuel between containers.

OSHA and EPA strictly regulates who can respond to chemical releases. Without spill response training, your employees will not be allowed to assist you in cleaning up a chemical spill.

The majority of all spills are less than 50 gallons, yet may cost \$10,000 or more to clean up when using an environmental contractor. Most cities and counties have all the necessary equipment, but employees ***must*** have the proper training.

Trained employees can respond in a matter of minutes, instead of hours that most environmental contractors require to get to your site.

Sigma Consulting and Training, Inc., is offering chemical spill response training in your area to prepare your employees to respond to an emergency. The training satisfies the OSHA requirements for emergency responders, and includes eight hours of training covering: Spill response procedures, decontamination, personal protective equipment, respiratory protection, chemical storage and handling, and more.

Registration fee for the course is \$150 per employee, four or more employees are \$125 each. This includes textbooks, DOT emergency response handbook, and handout materials. Laminated wallet card and certificate of training will be provided after the course.

The course instructor is a nationally recognized speaker and has trained employees from more than 300 companies, along with federal, state, and local agencies. These include the U.S. Army and Navy, Kennedy Space Center, and U.S. Dept. of Justice. The instructor also meets "Master Trainer" qualifications with the U.S. Dept. of Homeland Security.

Roanoke Area

August 3rd, 2021
Holiday Inn
3315 Ordway Drive
Roanoke

Culpeper Area

August 4th, 2021
Best Western Inn
791 Madison Road
Culpeper

Richmond Area

August 5th, 2021
Comfort Inn & Suites
10601 Telegraph Road
Glen Allen

Register on-line by going to sigmatrainingservices.com or click on the link: sigmatrainingservices.com

To register: Complete and return fax the attached registration form to (863) 326-6780.

A confirmation will be sent to you upon receipt of your registration.



**SIGMA CONSULTING
AND TRAINING, INC.**

Fax: (863) 326-6780

Phone: (863) 232-2910

e-mail: info@sigmatrainingservices.com

Register on-line at: sigmatrainingservices.com

Fax Registration Form

Course Title: Chemical Spill Response Training

Location:	Roanoke Area Holiday Inn 3315 Ordway Drive Roanoke VA 24017	Culpeper Area Best Western Inn 791 Madison Road Culpeper, VA 22701	Richmond Area Comfort Inn & Suites 10601 Telegraph Road Glen Allen, VA 23059
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Directions/Hotel

Reservations:	(540) 362-4500	(540) 825-1253	(804) 262-2000
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Date of Course:	() Roanoke Area	() Culpeper Area	() Richmond Area
(Please select)	August 3 rd , 2021	August 4 th , 2021	August 5 th , 2021

Fee: \$150 per person, 4 or more \$125 each. **Class Time:** 8:00 a.m to 5:00 p.m.

Indicate number attending: _____ (Please provide names if known in advance).

Agency & Dept: _____

Names of Attendees: _____

Business Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Telephone: _____ Fax: _____ e-mail: _____

Please indicate payment method: _____ Check _____ Purchase Order _____ Credit Card

Payment does not have to be received prior to attending the class.

Name (as it appears on the card) _____ Circle one: Visa MC AMEX

Credit Card Number: _____ Exp. Date: ____ / ____

Credit Card Billing Address: _____

City: _____ State: _____ Zip Code: _____

(must match the billing address and zip code on your credit card statement)

Security Code*: _____ Amount:\$ _____ Signature: _____

**Security Code found on front of AX (4 digits over last 4 numbers) and back of MC/VISA (last three digits by signature)*

Government purchase orders accepted. Please make checks payable and mail to:

*Sigma Consulting and Training, Inc.
P.O. Box 190, Eagle Lake, FL 33839*

Sigma Consulting and Training, Inc - Federal Identification Number: 30-0009429

(Please forward a copy of your purchase order when completed)

Cancellations received at least three days prior to the class will receive a 100% refund. No refunds less than three days prior to class. Class size is limited.....You must register in advance to secure your seat in the class!